

THE CORPORATION OF THE VILLAGE OF SLOCAN

BYLAW NO. 584

A BYLAW TO AUTHORIZE CHARGING FEES FOR VARIOUS SERVICES AND PRODUCTS

(Consolidated for convenience only – Updated January 19, 2017)

WHEREAS, the *Community Charter*, states that Council may, by bylaw, impose a fee payable in respect to all or part of a service or product of the municipality;

NOW THEREFORE, Council for the Corporation of the Village of Slocan, in open meetings assembled, **ENACTS AS FOLLOWS**:

1. That bylaw No. 561 cited as “Fees Bylaw 2007” is hereby repealed in its entirety.
2. That schedules “A” and “B” of bylaw No. 483, cited as “Dog and Animal Control Bylaw No. 483, 1997” be deleted in their entirety.
3. That sections 13.1; 13.2; 13.3; 13.4 and 13.5 of bylaw No. 503 are hereby deleted in their entirety and the following substituted therefore:
 - 13.1 That garbage collection fees and charges shall be as outlined in the “Fees and Charges Bylaw” for the Village of Slocan.
4. That bylaw No. 406 cited as “The Village of Slocan Procedures Bylaw No. 406, 1989” is hereby amended by deleting section 4 in its entirety and substituting the following therefore:
 4. When submitting an application for an amendment or permit under the provisions of this bylaw, the applicant shall pay to the Village of Slocan all applicable fees and charges as outlined in the “Fees and Charges Bylaw” for the Village of Slocan.
5. That bylaw No. 406, cited as “The Village of Slocan Procedures Bylaw No. 406, 1989” is hereby amended by deleted Schedule “B” in its entirety.
6. That bylaw No. 459, cited as “Village of Slocan Water Utility Rates and Regulations Bylaw No. 459, 1994” is hereby amended as follows:
 - a. by deleting Section 3 (1) in its entirety and substituting the following therefore:
 - 3.(1) Application in the form prescribed by the Chief Administrative Officer for the supply of water or for the disconnection of water to any property shall be made and delivered to the Chief Administrative Officer and must be signed by the owner or his/her authorized agent and must be accompanied by the fees and charges as set out in the “Fees and Charges Bylaw” for the Village of Slocan. Each application submitted under this section shall be an agreement for service and shall be in accordance with the provisions of this bylaw.
 - b. by deleting section 4.(1) in its entirety and substituting the following therefore:
 - 4(1) Application in the form of Schedule “C” attached to and forming part

of this bylaw for the installation and connection of water service to any parcel of land shall be delivered to the Chief Administrative Officer and signed by the owner of the property or his/her authorized agent and shall be accompanied by the required connection charge as outlined in the "Fees and Charges Bylaw" for the Village of Slocan.

- c. by deleting Section 5 in its entirety and substituting the following therefore:

5. CONNECTION CHARGE

To defray the cost of the water connection, there is hereby imposed upon the owners of the land a water connection charge as established by the "Fees and Charges Bylaw" for the Village of Slocan.

- d. by deleting Section 7(2) in its entirety and substituting the following therefore:

7(2) The annual charge for use of water shall be as outlined in the "Fees and Charges Bylaw" for the Village of Slocan.

- e. by deleting Section 7(3)(a) and (b) in their entirety and substituting the following therefore:

7(3)(a) The annual rate for water use shall be due and payable annually at the Village Offices by February 15th of each year. A new customer shall be charged the full monthly pro-rated fee if his/her application is dated before the 15th day of the month or if dated on or after the 15th day of the month, the pro-rated monthly fee shall be 50 percent for that month. The balance of the annual fee due for a new customer shall be paid at the time the new customer first receives service.

7(3)(b) Residential Customers shall receive a discount if the annual rate is received on or before February 15th of the current year, as outlined in the "Fees and Charges Bylaw" for the Village of Slocan.

7. That Bylaw No. 566, cited as the "Cemetery Bylaw No. 566, 2007" is hereby amended by:

- a. Deleting the last five (5) words from Section 4, namely "attached hereto as Schedule "B" and replacing them with the following words "as outlined in the "Fees and Charges Bylaw" for the Village of Slocan".
- b. Deleting the following five (5) words, namely "Schedule "B" to this bylaw", and replacing them with the following words, "the "Fees and Charges Bylaw" of the Village of Slocan".
- c. Deleting the last ten (10) words from Section 9. (1), namely "Schedule "B" attached hereto and forming part of this bylaw" and replacing them with the following words, "the "Fees and Charges Bylaw" of the Village of Slocan".
- d. Deleting the following five (5) words from Section 9. (2) namely "Schedule "B" to this bylaw" and replacing them with the following words, "the "Fees and Charges Bylaw" for the Village of Slocan".
- e. Deleting the following three (3) words from Section 10., namely "Schedule "B" hereof" and replacing them with the following words, "the "Fees and Charges Bylaw" for the Village of Slocan".
- f. Deleting the following two (2) words from Section 15. (2), namely "Schedule "B" and replacing them with the following words, "the "Fees and Charges Bylaw" for the Village of Slocan".
- g. Deleting the following three (3) words from Section 30. (3), namely "Schedule

“B” hereof”, and replacing them with the following words, “the “Fees and Charges Bylaw” for the Village of Slocan.

- h. Deleting the following three (3) words from Section 30. (5), namely “Schedule “B” hereof” and replacing them with the following words “the “Fees and Charges Bylaw” for the Village of Slocan”.
 - i. Deleting the following two (2) words from Section 32, namely “Schedule “B”, and replacing them with the following words “the “Fees and Charges Bylaw” for the Village of Slocan”.
 - j. Deleting Schedule “B” in its entirety.
8. That the “Rental of Health and Wellness Centre Policy” as adopted by Council on February 11th, 2009 and related fees be rescinded in its entirety.
9. That Schedules “A” through “G” attached to and forming part of this bylaw are hereby adopted as the fees and charges for the Village of Slocan.
10. That this bylaw shall come into full force and effect upon its adoption.
11. That this bylaw may be cited as the **“Fees and Charges Bylaw No. 584, 2009”**.

READ A FIRST TIME this 16th day of September, 2009.

READ A SECOND TIME this 16th day of September, 2009.

READ A THIRD TIME this 16th day of September, 2009.

FINALLY PASSED AND ADOPTED this 14th day of October, 2009.

Consolidated copy of the “Fees and Charges Bylaw No 584, 2009”
_____ Chief Administrative Officer

Mayor

Chief Administrative Officer

SCHEDULE 'A' to the Fees and Charges Bylaw

ADMINISTRATIVE FEES AND CHARGES

(Fees & Charges Amendment Bylaw 637, February 11, 2014)

DESCRIPTION	FEE
Cheque returned as Not-Sufficient Funds	\$25
Property Tax Certificates	\$10
Business License Category I - Commercial /Industrial: Any business permitted in the zones designated in the Land Use Bylaw	\$100 per annum
Business License Category II - Residential Business: Any business permitted in residential areas under the Land Use Bylaw	\$75 per annum
Business License Category III – Mobile Vending: any business permitted and regulated by Council	\$25.00 per month
Business License Category IV - Miscellaneous Business: Any business not based in a permanent building within the Village of Slovan (other than Mobile Vending) and includes a non-resident business or temporary business	\$200 per annum
Business License - Category V – Non-resident Business: security requirements in addition to the business license fee	\$500
Business License for Category I, II & IV issued after July 1 st	50% of annual fee
Photocopies – black and white – letter size	\$0.25/page
Photocopies –black and white – legal size	\$0.30/page
Photocopies – black and white – ledger size	\$0.35/page
Photocopies – colour – letter size	\$0.50/page
Photocopies – colour – legal size	\$0.55/page
Photocopies – colour – ledger size	\$0.60/page
Laminating – business card size	\$1.50 each
Laminating – letter size	\$3.00 each
Faxes	\$0.25/page
Copy of the current Zoning/Land Use Bylaw	\$15

Search of Village records in excess of 15 minutes	Hourly loaded staff member rate
Copies of documents available for public inspection	\$.25/page/letter size \$.30/page/legal size
Copies of new bylaws and any minutes for the current year, that is from January 1 st to December 31 st , will be provided free of charge to those residents who cannot access the Village webpage	
Equipment Rental with Operator	Rate as prescribed by the Village of Slocan plus loaded operator hourly costs
Scaffold Set Rental	\$15.00/week
Scaffold Plank Rental	\$15.00/week
Scaffold Wheel Assembly Rental	\$20.00 / per set
Scaffold Levelers	\$5.00 / each / per week

SCHEDULE 'B' to the Fees and Charges Bylaw #584

ANIMAL CONTROL FEES AND CHARGES

DOG LICENCE FEE	*SPAYED OR NEUTERED DOG	DOG THAT IS NOT SPAYED OR NEUTERED
License fees for a one year period from January 1 to December 31	\$25	\$65
License fees if paid by January 30 or within 30 days of the date the owner first resides within the Village or first comes into possession of the dog	\$15	\$50
Replacement License Tag	\$7	\$7

*Note: A veterinarian's certificate is required as proof of spayed or neutered dog.

IMPOUNDMENT FEES	LICENCED	UNLICENCED
First impoundment	\$50	Same as Licenced Impoundment fee, plus applicable dog licence fee
Second impoundment	\$100	Same as Licenced Impoundment fee, plus applicable dog licence fee
Third impoundment	\$200	Same as Licenced Impoundment fee, plus applicable dog licence fee
Fourth and subsequent impoundments	\$400	Same as Licenced Impoundment fee, plus applicable dog licence fee

Other Animal Control Fees	Fee
If animal is transported by kennel trailer – Kennel Trailer Clean Fee	\$20.00
Seizing & Impounding Vicious Dogs – First Offence	\$200
Seizing & Impounding Vicious Dogs – Subsequent Offence	\$400
Pound Fees – Kennel clean fee – per offence	\$20.00
Daily Board – per day or part day thereof	\$10.00
Euthanasia	Vet Fees + \$45

SCHEDULE 'C' to the Fees and Charges Bylaw

GARBAGE COLLECTION

(Fees and Charges Amendment Bylaw #629, December 20, 2012)

1. Single Family Residential Rate, includes 1 bag per pickup - \$120.00 per year
2. Multi Family Residential Rate, includes 1 bag per pickup - \$120.00 per year per unit
3. Additional Residential Tags - \$2.50 per tag per bag
4. Commercial, industrial, churches, and all other non-residential classifications and users - \$2.50 per tag per bag
5. Late Payment Penalty:
A penalty of 10% (ten percent) shall be imposed upon the outstanding balance that remains unpaid after March 31st.
6. Arrears:
A garbage account balance which remains unpaid on December 31 in any year shall be transferred to the tax account of the property being provided the service.

SCHEDULE 'D' to the Fees and Charges Bylaw

DEVELOPMENT SERVICES

(Fees and Charges Amendment Bylaw #588, January 11, 2010)

DESCRIPTION	FEE
Official Community Plan Amendment	\$400, plus costs of advertising
Land Use Bylaw Amendment	\$400, plus costs of advertising
Joint Official Community Plan and Land Use Bylaw Amendment	\$500, plus costs of advertising
Development Variance Permit	\$150, plus costs of advertising
Development Permit	\$200, plus costs of any advertising
Application to the Board of Variance	\$300
Subdivision Application	\$100
50% of the application fee listed above shall be refunded if the application is withdrawn prior to proceeding to the Board of Variance or to the Council for consideration and subject to the Village not having expended any funds to process the application	Payment of all fees are required to be submitted with application.

**FEES & CHARGES BYLAW
SCHEDULE "E"**

**'SECTION 1'
USER FEES FOR WATER SERVICE
(Section 1 Fees & Charges Amendment Bylaw 654, 2017)**

1. Fixed residential flat rate:

- (a) Water rates for areas outside the Village Boundaries are double the rates prescribed in this schedule.
- (b) Single family residential - \$435.00 per year (flat rate).
- (c) Multi-unit residential (2 or more units per building) - 70% of the flat rate per unit per unit per year.
- (d) 'Non-profit' multi-unit residential (2 or more units per building) - 50% of the flat rate per unit per year.

2. Fixed rate non-residential service:

- (a) Commercial
 - (i) General Commercial \$435.00 per year
 - (ii) Retail/Service Station \$435.00 per year
 - (iii) Café (without commercial kitchen or restrooms) \$347.00 per year
 - (iv) Restaurant/Café (with commercial kitchen) \$609.00 per year
 - (v) Motel – minimum rate – up to 8 rooms \$868.00 per year

- (b) Institutional
 - (i) Place of Worship \$31.00 per year
 - (ii) School \$3,475.00 per year
 - (iii) Fire Hall \$868.00 per year

- (c) Industrial
 - (i) Business Office \$435.00 per year
 - (ii) Mill Industrial \$3,475.00 per year
 - (iii) Light Industrial \$655.00 per year

3. Miscellaneous Fees:

- a) Bulk water hydrant use shall be charged at \$50.00 per day.
- b) Fee for service shut off, request to be provided Monday to Thursday, except statutory holidays, between the hours of 9:00 a.m. and 4:00 p.m. – Resident \$35.00 or outside of Village boundaries -- \$70.00.

- c) Fee for service shut off, request to be provided at anytime except during the times specified in this section – Resident \$150.00 or outside of Village boundaries \$300.00.
- d) Fee for service resumption or reconnection, request to be provided Monday to Thursday, except statutory holidays, between the hours of 9:00 a.m. and 4:00 p.m. – Resident \$35.00 or outside of Village boundaries -- \$70.00.
- e) Fee for service resumption or reconnection, request to be provided at anytime except during the times specified in this section – Resident \$150.00 or outside of Village boundaries -- \$300.00.

4. Discount

A discount of 10% (ten percent) shall apply to all residential rates for prompt payment of the annual January billing if paid on or before the 1st day of March (or next closest business day if the 1st is a non-working day or statutory holiday).

5. Late Payment Penalty:

A penalty of 10% (ten percent) shall be imposed upon the outstanding balance that remains unpaid after March 31st.

5. Arrears:

A water service account balance which remains unpaid on December 31 in any year, including an account relating to service work as defined in this schedule, shall be transferred to the tax account of the property being serviced by such water service account on that date.

6. Refunds:

Service fees invoiced and paid pursuant to sections 1 to 4 inclusive of this schedule shall not be refunded.

7. Water Rates for areas outside of the Village Boundaries:

- a) Water Rates for EXISTING water services to property owners outside of the Village boundary on the west side of the Slovan River north of the intersection of Gravel Pit Road; AND
- b) Those property owners abutting Arlington Road, directly south and adjacent to the Village boundary.
- c) The Village will NOT accept new water connections outside the Village Boundaries. Notice will be provided to current Westside Water Users that they are required to secure alternate water services as the Village will discontinue Westside water service at a to be determined future date.

**FEES & CHARGES BYLAW
SCHEDULE "E"**

'SECTION 2'

**NEW WATER SERVICE OR WATER SERVICE MAINTENANCE FEES
(Section 2 Fees & Charges Amendment Bylaw #626, December 10, 2012)**

1. For the purpose of this section, private water service shall mean a waterline which serves a single service connection from the point where the line ends or enters a building to the curb stop (water shut off valve). Water service **maintenance fees** shall be a composite of the following charges, as they may apply:
 - (a) The charge for any maintenance work performed on a private water service by the Village shall include the cost of labour, materials, and equipment plus an overhead charge (35%) for the actual costs incurred in the work.
 - (b) Where the Village is requested to provide service work outside of regular working hours, being Monday to Friday, 7:00 AM to 3:30 PM, except statutory holidays, a basic call out charge (\$200.00) shall be invoiced in addition to all other charges defined in this section.

2. Water service **connection fees** shall be a composite of the following charges, as they may apply:

19 mm (3/4") (residential) or 25 mm (1") (commercial) service:

 - (a) For the installation of the first 20 m, measured from the main to the property line, including hook up to the main and five square meters of asphalt restoration, the fee shall be \$1,200.00.
 - (b) Each additional meter shall be \$80.00.
 - (c) Additional asphalt repairs shall be \$80.00 per m².
 - (d) Concrete curb repairs required after installation shall be \$120.00 per linear meter or a minimum \$300.00 charge.
 - (e) Sidewalk repairs required after installation shall be \$120.00 per linear meter.
 - (f) Excess excavation, to a depth of more than 1.2 m, shall be \$18.00 per m³.
 - (g) Work required due to extraordinary conditions (e.g. rock blasting, swamp trenching, etc.) shall be charged at cost.
 - (h) The maximum service length shall not exceed 50 m. Any service connection of a greater distance shall require the extension of the water main subject to the Village's *Subdivision and Development Servicing Bylaw*, and the cost of such extension shall be charged to the applicant on the basis of actual costs and overhead.

3. Services exceeding 25 mm:
 - (a) For hook up to the main only, the fee shall be \$1,500.00.
 - (b) The fee for installing a service exceeding 25 mm shall consist of the \$1,500 hook up fee, the cost of materials, the equipment rental at current Village equipment rental rates, the cost of labour at current Village shop labour rates and the cost of any item listed in sections 2(d) to 2(h) of this schedule plus a 25% administration charge, as may be applicable.
4. A deposit may be required prior to the commencement of the work.
5. The Village shall not perform service work on a private water service, unless the owner or a person acting on behalf of the owner has first signed an authorization as prescribed by the Village.
6. All fees in this schedule are subject to federal and provincial taxes as required.

SCHEDULE 'F' to Fees and Charges Bylaw #584

CEMETERY FEES AND CHARGES

Grave Space	FEE Resident	FEE Non-resident
Adult size	\$200 -Care fund allocation \$50	\$500 -Care fund allocation \$100
Child size	\$50 -Care fund allocation \$10	\$100 -Care fund allocation \$25
Cremated Remains	\$50 -Care fund allocation \$10	\$100 -Care fund allocation \$25
CEMETERY SPECIAL SERVICES		
Opening and closing grave for burial	Full	\$400
Opening and closing grave for burial	Cremation	\$100
Opening and closing grave for exhumation	Full	\$800
Opening and closing grave for exhumation	Cremation	\$200
Full Burial or Cremation after 2:30pm on weekdays (add to above)	\$100	
Full Burial or Cremation on weekends (add to above)	\$175	
Full Burial or Cremation on statutory holidays (add to above)	\$250	
Transfer of license	\$50	
Installation of memorials	\$25 -Care fund allocation \$10	\$25 -Care fund allocation \$10

**SCHEDULE 'G' to the Fees and Charges Bylaw
(Fees and Charges Amendment Bylaw #649, March 14, 2016)**

PARKS AND RECREATION

HEALTH AND WELLNESS CENTRE		
DESCRIPTION		FEE
HEALTH CLINIC		
Long Term Rentals	Daily	\$40
Long Term Rentals	Weekly	\$150
Long Term Rentals	Monthly	\$700
Short Term Rentals*	Daily up to 8 hours	\$50
FITNESS CENTRE		
Passes:		
Monthly		\$20
3 Month		\$50
6 Month		\$100
Annual		\$180
Annual Family	Fee plus: 1 st child \$50, 2 nd child \$40, 3 rd child \$30	\$330
Punch Pass	10 visits	\$30
Short Term Rental*	Daily	\$50
*Short term rentals are subject to availability.		
PARKS AND RECREATIONAL AREAS		
DESCRIPTION		FEE
PARKS		
Logger Sports Field	Daily	\$15
Ball Field	Daily	\$15
Ball Field with concession	Daily	\$15 plus cost of propane
Wellness Centre grounds only	Daily	\$15
Beach	Daily	\$15
Other	Daily	By quotation
Washroom access with facility	Daily	Additional \$15
Municipal Campground: (rates per night)		
Full hook-up sites		\$28
Partial hook-up sites		\$25
Tenting sites		\$20
Sani Dump	Campground Registered User	\$3
	Drop In User	\$6
Coin-Operated Showers		\$2
Firewood		\$6.00 / day

