



The Corporation of the Village of Slocan

PO Box 50, 503 Slocan Street, Slocan BC, V0G 2C0

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Request for Proposals

Village of Slocan

SPRINGER CREEK BRIDGE – RIPRAP EROSION REPAIR

RFP-2026-02

Closing Location:

Village Office: 503 Slocan Street

Mailing Address: PO Box 50 Slocan BC V0G 2C0

Closing Date and Time:

3:00 p.m. Pacific Time

Friday, April 17, 2026

Submit To:

Michelle Gordon

Chief Administrative Officer

Phone: 250-355-2277

Email: cao@villageofslocan.ca

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1.0 OVERVIEW

The Village of Slocan (the Village) invites Proposals to repair the riprap at the Springer Creek Bridge abutments, located on Park Avenue between Slocan Street and Hume Street in Slocan, BC. All information required by the proponent is the proponent’s responsibility to obtain.

The Request for Proposal (RFP) documents are available through BC Bid and on the Village website. Proponents are solely responsible for ensuring any addenda are downloaded, reviewed, and considered in their Proposal. Questions regarding specifications can be directed to Michelle Gordon, CAO, by email at cao@villageofslocan.ca.

Proponents must refer to the RFP documents for the terms governing the proposal process. Proposals shall be prepared and submitted at the sole expense of the Proponent and without cost to the Village. All proposals received by the Village become the property of the Corporation of the Village of Slocan, and as such, are subject to the Freedom of Information and Protection of Privacy Act.

Proposals may be submitted until 3:00 p.m. (local time), Friday, April 17th, 2026, to cao@villageofslocan.ca.

2.0 PROJECT SPECIFICATIONS

2.1 Introduction

The riprap aprons at the Springer Creek Bridge east and west abutments experienced flood-related damage during a high-flow event in the spring of 2020. The Village has been approved for funding under the provincial Disaster Financial Assistance (DFA) to restore the infrastructure to its pre-event functionality.

All technical details can be found in the geotechnical design memo and drawing package included in Appendix A of this document; however, certain aspects of the work will depend on site conditions observed at the time of construction and accordingly some specifications may be absent from the enclosed bid documents. As part of the terms of the successful bid, guidance provided during construction by the Environmental and Geotechnical consultants (the Village representatives) must be strictly adhered to.

2.2 Project Timeline

All works must be completed between July 16 and August 31, 2026.

Key dates for this RFP are presented in Table 1:

Table 1: RFP Timeline

RFP Released	Tuesday, March 17, 2026
Mandatory Site Meeting	Monday, March 30, 2026 @ 12:00 pm
Questions Deadline	Monday, April 6, 2026 @ 3:00 pm
Village Addenda / Answers Deadline	Friday, April 10, 2026 @ 3:00 pm
RFP Closing Date and Time	Friday, April 17, 2026 @ 3:00 pm

Project Mobilization Date	On or after July 16, 2026
Project Completion Date	On or before August 31, 2026

2.3 Submission Requirements

- a) Proposals may be submitted electronically in pdf format with the RFP name and number noted in the email subject line to: cao@villageofslocan.ca no later than the closing time. Late submissions will not be accepted.
- b) Proponents may amend their Proposal by submission of a clear and detailed written notice via email to cao@villageofslocan.ca. Email changes must be received prior to the closing time. Any Proposal change should disclose only price change and not the previous or updated amount.
- c) If a Proponent emails a change to the Proposal, the Proponent accepts all risk associated therewith, including lost or misdirected email and any malfunction of the Village's equipment.
- d) If submissions exceed the permitted email size of the Proponent or the Village, Proponents should submit the Proposal in multiple emails indicating on each email the total number of emails being sent.
- e) The Village accepts no responsibility for submissions that fail for any reason to enter into the Village of Slocan's email system by the closing time. As email transmission can be delayed due to various reasons, it is the Proponent's responsibility to submit their Proposal sufficiently in advance of the closing time to allow for receipt by the Village. Proponents submitting email Proposals near the deadline do so at their own risk.
- f) By submission of a clear and detailed written notice, the Proponent may withdraw its Proposal prior to the closing date and time. At closing time, all Proposals become irrevocable.
- g) By submission of a Proposal, the Proponent agrees that should its Proposal be successful, the Proponent will enter into a contract for services with the Village of Slocan - the content and format of such contract to be determined by the Village of Slocan.
- h) If a Proponent finds discrepancies in, or omissions from the RFP documents, or if they are in doubt as to their meaning, they should advise the Village CAO immediately.
- i) Responses to questions, discrepancies or omissions, if not already addressed in the RFP, will be addressed in the form of addendum posted in the same location as the original RFP documents.
- j) No oral interpretations will be effective to modify any provisions of the Proposal, unless a written addendum has been issued by the Village prior to the advertised closing date and time.

- k) It is the sole responsibility of the Proponent to determine any conditions affecting their Proposal prior to contract award. Any costs incurred by the Proponent before or after execution of the contract are the sole responsibility of the Proponent.
- l) Proponents may inquire into and clarify any requirements of this RFP. Questions must be communicated to the Village CAO by the Question Deadline. It is the Proponent's responsibility to clarify any details prior to submitting a Proposal. The Corporation of the Village of Slokan will assume no responsibility for any oral instruction or suggestion.
- m) Except as expressly and specifically permitted in the contract, no Proponent shall have any claim for any compensation of any kind whatsoever, in contract or in tort. As a result of participating in the RFP, and by submitting a Proposal, each Proponent shall be deemed to have agreed that it has no claim.

2.4 Submission Format

- a) Proposals submitted in response to this RFP must include:
 - i. Form 3.0: *Proposal Form*
 - ii. Form 4.0: *Pre-Bid Meeting Form*
 - iii. Form 5.0: *Tender Form & Schedule 'A'*
- b) Proposals submitted in response to this RFP must also include the following schedules:
 - i. Schedule A: Schedule of Quantities and Prices – a budget summary for each component of work and the total all-inclusive lump sum price for all aspects of the work described in this RFP.
 - ii. Schedule B: Proponent's Experience, Reputation, and Qualifications.
 - iii. Schedule C: Proponent's Work Plan and Methodology, including a plan for waste and recycling.
 - iv. Schedule D: Proponent's Work Schedule, including mobilization and completion dates.
 - v. Additional schedules may be added by the Proponent, if desired.

2.5 Evaluation

- a) The evaluation of Proposals will be undertaken on behalf of the Village by an evaluation team. The evaluation team may consult with others, including Village staff and Council members, third-party contractors, and references, as the evaluation team may, at its discretion, decide is required. The evaluation team will compare and evaluate all Proposals to determine each Proponent's strengths and ability to provide the services, in

order to determine the Proposal which is most advantageous to the Village, using the following criteria:

- i. Proponent's Pricing for Work
 - ii. Proponent's Experience, Reputation, and Qualifications
 - iii. Proponent's Work Plan and Methodology
 - iv. Proponent's Work Schedule
- b) The evaluation team will not be limited to the criteria referred to above, and may consider other criteria that the team identifies as relevant during the evaluation process. All criteria considered by the evaluation team will be applied evenly and fairly to all Proposals.
 - c) With respect to financial criteria, Proposals will be evaluated on the basis of which Proposal will provide the best overall value to the Village. The Village holds no obligation to procure the Proponent with the lowest pricing for work.
 - d) The Village will be under no obligation to receive further information, whether written or oral, from any proponent.
 - e) The Village reserves the right to accept or reject any or all of the Proposals submitted.

2.6 Mandatory Pre-Bid Site Meeting

- a) A mandatory pre-bid meeting and site inspection will be held on **Monday, March 30, 2026 at 12:00pm** at the site. The purpose of the meeting is to provide Proponents an opportunity to familiarize themselves with the work and with existing conditions. Attendance at the time and place specified is mandatory for all Proponents and is a condition of contract award. No information provided by the Village at the pre-bid meeting and site inspection shall be binding, unless such information is included in an addendum.

2.7 Scope of Work - General

- a) The purpose of this RFP is to request proposals for the repair of the riprap at the Springer Creek Bridge abutments. Project completion will be indicated by conformance to the geotechnical engineering design memo and drawing package provided by SNT Geotechnical Ltd. (SNTG), dated March 5, 2026. These documents can be found in Appendix A of this RFP. All work required to complete the repair must meet all WorkSafeBC regulations, and any and all local, provincial and any other governing regulation.
- b) Any required material disposal must be completed in accordance with any regulations, bylaws or requirements of the disposal facility.
- c) The site is presented in as-is condition and the Village provides no representations or warranties regarding its current contents or condition.

- d) Upon contract execution, the successful Proponent shall become Prime Contractor for the site and will assume full responsibility for the work area including security and safety measures in accordance with WorkSafeBC standards, until all work is complete.
- e) A detailed description of the scope of work including site preparation, environmental, and geotechnical components is provided in Appendix A.
- f) The successful Proponent will be responsible for all permits and other regulatory requirements, including a business license valid in the Village of Slocan. In particular, all pertinent WorkSafeBC regulations must be followed.
- g) The successful Proponent must submit a Notice of Project (NOP) to WorkSafeBC in accordance with the regulations.
- h) The work site must be fenced off and kept secure at all times during the start and end dates of the work.
- i) Excavated materials deemed by the Engineer to be unsuitable for re-use must be disposed of/removed from site. All costs associated with material removal and disposal will be incurred by the successful Proponent.
- j) Removal and disposal of any hazardous materials, if present, are the responsibility of the successful Proponent. Please refer to section 2.8 of this RFP document for further information on hazardous materials.
- k) All material and other items must be removed from site and disposed of at an appropriate and licensed facility.
- l) Upon completion of the work, the site must be left in a safe condition and in conformance with the referenced engineering design memo.
- m) Any excavations required to access or complete the repair must be backfilled in accordance with the recommendations of the Engineer.
- n) Power and water will not be available on-site.

2.8 Hazardous Materials

- a) Hazardous materials are not expected at the site, however, should they be encountered their removal and disposal in accordance with all applicable regulations will be at the cost of the successful Proponent.

2.9 Utilities & Services

- a) A 150mm diameter water supply pipe exists at the site, trending roughly parallel to the bridge alignment. The pipe must be located and delineated in order to avoid damage or disturbance during construction works. Works must be conducted in such a manner as to not damage the waterline.

2.10 Trees

- a) Village policy is to retain trees where possible. Should any trees hinder progress of the construction works, permission for removal at the Proponent's expense will be considered by the Village. No trees shall be removed without express written consent of the Village. The Village arborist's contact information can be provided upon request.

3.0 PROPOSAL FORM

Village of Slocan

SPRINGER CREEK BRIDGE – RIPRAP EROSION REPAIR

RFP-2026-02

RFP CLOSING: 3:00 PM PACIFIC TIME ON FRIDAY, APRIL 17th, 2026

This form must be completed, signed and included with the submission.

The undersigned confirms that their submission is in response to the Request for Proposals for the Springer Creek Bridge Riprap Erosion Repair and the Proponent acknowledges receipt of Addenda # _____ through Addenda # _____.

NAME OF COMPANY: _____

Address: _____

Phone: _____

Email: _____

CONTACT NAME: _____

Position: _____

Phone: _____

Email: _____

Authorized Signature

Name and Title

Date

4.0 PRE-BID MEETING FORM

Village of Slocan

SPRINGER CREEK BRIDGE – RIPRAP EROSION REPAIR

CONFIRMATION OF MANDATORY PRE-BID MEETING ATTENDANCE

RFP-2026-02

RFP CLOSING: 3:00 PM PACIFIC TIME ON FRIDAY, APRIL 17th, 2026

This form must be completed, signed and included with the submission.

The undersigned hereby confirms that a representative of the Bidder attended the pre-bid meeting and site inspection for the above-named project, held on:

Monday, March 30, 2026 at 12:00pm

Date

It is understood that attendance at the pre-bid meeting and site inspection is mandatory and that failure to submit this form will cause the bid to be declared invalid and the bid will be rejected.

REPRESENTATIVE NAME: _____

COMPANY: _____

Address: _____

Phone: _____

Email: _____

Authorized Signature

Date

5.0 TENDER FORM & SCHEDULE 'A'

Village of Slocan

SPRINGER CREEK BRIDGE – RIPRAP EROSION REPAIR

RFP-2026-02

RFP CLOSING: 3:00 PM PACIFIC TIME ON FRIDAY, APRIL 17th, 2026

This form must be completed, signed and included with the submission.

TENDER OF: _____ **(The "Tenderer")**

TO: **Village of Slocan**
503 Slocan Street, PO Box 50, Slocan, BC, V0G 2C0

In response to the Request for Proposals work as set out in the SNT Geotechnical Ltd. design memo and drawings (Appendix A), the Tenderer has carefully examined the scope of the proposed Service and Work Specifications, and, acting as main contractor, will provide all necessary labour, material, equipment, safety coordination and oversight, supervision, and all other factors as required to complete the Service as called for by these documents and accordance with the Village of Slocan requirements, for the price tendered. The Tenderer will be responsible for ordering and supplying all materials as required and specified in the memo, plans, and drawings by SNT Geotechnical Ltd.

The Tenderer further agrees that prices tendered are all-inclusive (excluding applicable Provincial PST and Federal GST taxes) and allow for any escalation of the Tenderer's cost following the Tender Period. The Successful Tenderer will not be entitled to extra payment for any such escalation, with respect to the executed Agreement.

Authorized Signature

Name and Title

Date

SCHEDULE 'A' – SCHEDULE OF QUANTITIES AND PRICES

RFP-2026-02

EACH TENDER MUST COMPLETE THIS SCHEDULE 'A', IN FULL. EACH PAGE OF THIS SCHEDULE 'A' MUST BE INITIALED BY THE SIGNATORIES OF THE FORM OF TENDER. TENDERS MUST NOT BE SUBMITTED WITHOUT A COMPLETED, DULY EXECUTED SCHEDULE 'A'.

The Tender Price to complete all of the Work is apportioned in accordance with the following table. The prices shown in each of the numbered rows of the table shall include (i) all labour, material and other costs, (ii) overhead and profit, (iii) all other taxes, duties, assessments, charges and fees, except for PST & GST. PST & GST shall be shown separately on the row provided therefor.

The sum of the amounts shown in the table below MUST equal the Tender Price stipulated in the space provided in the Form of Tender which, for greater certainty, is the Tenderer's proposed Contract Price for a Contract to complete all of the Work.

EVERY ROW OF THE BELOW TABLE MUST BE COMPLETED WITH A DOLLAR AMOUNT, EVEN IF THAT DOLLAR AMOUNT IS \$0.

Table 1 - Schedule of Quantities and Prices for Springer Creek Bridge – 2026 Riprap Erosion Repair

Item	Description	Unit	Est'd Qty	Unit Rate	Total price
1	Task 1: General Requirements, Pre and Post-work				
1.1	Bonding & insurance	LS	1	\$	\$
1.2	Permits, regulatory requirements, business license	LS	1	\$	\$
1.3	Mobilization & demobilization	LS	1	\$	\$
1.4	Traffic & pedestrian control; signage	LS	1	\$	\$
1.5	Fencing & security	LS	1	\$	\$
1.6	Clearing/grubbing/site preparation for access and sediment control. Nest survey as required.	LS	1	\$	\$
1.7	Remove and replace bridge, including storage	LS	1	\$	\$
1.8	Locate and delineate 150mm water supply pipe	LS	1	\$	\$
1.9	Temporary power and water, as required	LS	1	\$	\$
1.10	Restore site to pre-construction condition. Seeding, as required.	LS	1	\$	\$
SUBTOTAL FOR TASK 1					\$

2	Task 2: Earthwork and Environmental				
2.1	Remove existing riprap. Include potential disposal costs if material deemed to be unsuitable for re-use by the Village representative.	LS	1	\$	\$
2.2	Install and remove approved worksite isolation method (both sides, one at a time as required for construction).	LS	1	\$	\$
2.3	Excavate and prepare east and west embankments for riprap placement. Include costs for material disposal, as required.	m ³	50	\$	\$
2.4	Supply and install materials to meet the requirements of the project CEMP.	LS	1	\$	\$
2.5	Procure, transport, stockpile, place, and compact riprap per specifications in Appendix A and subject to specific direction on Site by the Village representative	m ³	75	\$	\$
SUBTOTAL FOR TASK 2					\$
TOTAL OF TASKS 1 & 2					\$
PST					\$
GST					\$
PROJECT TOTAL COST					\$

APPENDIX A: GEOTECHNICAL DESIGN MEMO