



**REGIONAL DISTRICT OF CENTRAL KOOTENAY**  
**202 LAKESIDE DR NELSON, BC V1L 5R4**  
**Phone (250)352-6665 Fax (250)352-9300**  
Toll Free in British Columbia: 1-800-268-7325

## **OWNER'S REPRESENTATIVE**

To: The Building Official  
Regional District of Central Kootenay  
Box 590 202 Lakeside Drive  
NELSON, BC V1L 5R4

Dear Sir or Madam:

Re: \_\_\_\_\_  
Proposed Project (Print)

\_\_\_\_\_

Address of Project (Print)

\_\_\_\_\_

Legal Description of Project (Print)

I, the undersigned, as owner of the subject property, hereby authorize  
(Print) \_\_\_\_\_ to be my representative  
to carry out the work in respect of which the permit was issued in full compliance  
with the Building Code, the Building Bylaw and other applicable enactments  
respecting safety.

I certify that I am the owner as defined in the Building Bylaw..

Name (Print) \_\_\_\_\_

Signature \_\_\_\_\_

Address (Print) \_\_\_\_\_

\_\_\_\_\_

Postal Code \_\_\_\_\_

Phone No. \_\_\_\_\_ Date \_\_\_\_\_

Note: The owner must sign the above letter. The Building Bylaw defines *owner* to mean

The registered **owner** in fee simple of real property for which a **permit** is applied for  
or issued under this Bylaw.