



The Corporation of the Village of Slocan

PO Box 50, 503 Slocan Street, Slocan BC, V0G 2C0

P: 250-355-2277 | F: 250-355-2666 | cao@villageofslocan.ca

REQUEST FOR QUOTATION

**Municipal Equipment
Dump Truck Replacement**

FOUR-WHEEL DRIVE, DUMP TRUCK

RFQ-17-001

Sealed bids marked “**RFQ-17-001 FOUR-WHEEL DRIVE, DUMP TRUCK**” will be received at the office of the CAO – Box 50, Slocan B.C., V0G 2C0, up to and including 4:00 p.m., local time, **Monday, May 8th, 2017** for the following:

To supply **ONE (1) NEW MODEL FOUR-WHEEL DRIVE, DUMP TRUCK,**
as defined herein.

**This dump truck is intended for use in the West Kootenays,
for general municipal use.**

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1.0 **INTRODUCTION**

The Village of Slocan is intending to dispose of its existing dump truck, and to receive trade-in credit on the purchase of a new dump truck. The Village invites qualified firms to provide a "Request for Quotation" (RFQ) on the form provided, for the supply of goods described herein.

2.0 **DEFINITIONS**

Throughout this Request for Quotation, the following terminology shall be used:

- a) "Owner", "Village", "The Village", "Village of Slocan", shall mean The Corporation of the Village of Slocan.
- b) "CAO" means the Chief Administrative Officer of the Village of Slocan.
- b) "RFQ" means request for quotation.
- c) "Bidder" means the individual or company that submits, or intends to submit, a quote for consideration.
- d) "Bid Submission" means a bid submitted in response to the RFQ.
- e) "must", "mandatory", "require", or "shall", means a requirement that must be met in order for the quote to be considered.
- f) "should" or "desirable" means a requirement having a significant degree of importance to the objectives of the RFQ.
- g) "Contract" means the written form of agreement between the Village and the successful Bidder of the Request for Quotation process.
- h) "Contractor" means the successful Bidder to this RFQ process who enters into a written Contract with the Owner.
- i) "Closing Time" means the day and time specified in this document by which the Bid Submission must have been received by the Owner.

3.0 **GENERAL INSTRUCTIONS**

3.1 **INQUIRIES**

The Bidder shall direct technical questions relating to this RFQ to the principal contact:

Tim Hill, Public Works Supervisor
PO Box 50, 503 Slocan Street, Slocan BC, V0G 2C0
E-Mail: thill@villageofslocan.ca

All inquiries must be submitted in writing.

The deadline for clarification questions is *Thursday, April 27th, 2017 at 4:00pm.*

Answers to questions will be posted through addendums on the Village of Slocan website and BC Bid. Any questions submitted after this date may not be answered.

3.2 **SUBMISSION OF SEALED BIDS**

- a) Bid submissions must be in sealed envelopes or packages. The outside of the envelope holding the bid submission should include the RFQ title and number, bidder's name, and return mailing address.

RFQ-17-001 – DUMP TRUCK
Village of Slocan
PO Box 50, 503 Slocan Street
Slocan, BC V0G 2C0

- b) Submissions must be received by mail or hand-delivered to the Village of Slocan. The Slocan Village Office is open Monday through Thursday, from 9:00am to 4:00pm, and closed for lunch from 12:00pm – 1:00pm. Submission to the Village via direct facsimile or email is not acceptable and will be rendered non-compliant.
- c) Subject to Section 3.2(d), all bids become the property of the Village of Slocan and will not be returned to the Bidder.
- d) Submissions received after the Closing Time will be returned unopened at the Bidder's expense.
- e) By submission of a bid, the Bidder agrees that should they be successful, the Bidder shall enter into a contract with the Village of Slocan.

3.3 CLOSING DATE

Sealed and marked bids shall be received until 4:00pm on Monday, May 8th, 2017.

3.4 BID PRICING

All prices and negotiations must be typewritten or written in ink. No erasures are permitted. Mistakes should be crossed out and corrections typewritten or written in ink adjacent thereto, and initialled in ink by the proper signing officer of the Bidder.

Prices quoted are to be:

- a) In Canadian Dollars;
- b) Inclusive of duty, where applicable;
- c) Exclusive of Goods and Service Tax and Provincial Sales Tax.

3.5 BIDDER IDENTIFICATION

Each bid shall contain the full legal name of the Bidder, and be duly signed by a person with binding corporate authority.

3.6 ACKNOWLEDGEMENT

The Bidder acknowledges and confirms that their bid is based entirely on the terms, specifications, requirements and conditions as set out in the RFQ document, or as otherwise established through any formal addenda issued relative to this RFQ.

3.7 ACCEPT, REJECT, or NEGOTIATE BIDS

- a) The Bidder is advised that the Village of Slocan, at its sole discretion, Reserves the right to:
 - i. Reject any or all bids;
 - ii. Clarify any bid after closing and prior to award;
 - iii. Award the proposed quote to other than the lowest bidder;
 - iv. Accept the bid that is in the best interest of the Village;
 - v. Negotiate with the preferred Bidder or any Bidder on any minor details including changes to specifications and price (if specifications require significant modification, all Bidders shall have the opportunity to adjust their quotations or re-quote altogether, as determined by the CAO);

- vi. Negotiate changes after the Contract award, to the scope of work, materials, specifications, or any conditions without having any duty or obligation to advise any other Bidders, and the Owner shall have no liability to any other Bidder as a result of such negotiations or modifications;
 - vii. Waive any informality in the bids;
 - viii. Cancel the RFQ at any time.
- b) Bids that are unsigned, incomplete, illegible, unbalanced, obscure, or other irregularities may be rejected as informal.
 - c) Bids shall be open for acceptance for a period of thirty (30) days from the date of the closing of this RFQ.
 - d) Only the successful Bidder will be notified.
 - e) In the event that a single bid is received, the Village of Slocan may open the bid privately without reference to the Bidder. If the Bid Submission is opened and it is in excess of the owner's budget, the Owner reserves the right to re-issue the Bid Documents for new public re-bid without revisions being made to the RFQ Documents and without disclosing the single Bid Price. The Owner reserves the right to accept or reject a single bid.

3.8 CONFIDENTIALITY

The Bidder acknowledges that the Village of Slocan is a "public body" defined by and subject to the Municipal *Freedom of Information and Protection of Privacy Act*. All bids will be held in confidence by the Village of Slocan unless otherwise required by law.

3.9 AMENDMENT OR WITHDRAWAL OF BIDS

- a) A Bidder may amend or revoke a Bid Submission by giving written notice or delivered by hand to:
 The Corporation of the Village of Slocan
 PO Box 50, 503 Slocan Street
 Slocan, BC V0G 2C0
- b) An amendment or revocation that is received after the RFQ Closing Time shall not be considered and shall not affect a Bid Submission as submitted.
- c) An amendment or revocation must be signed by an authorized signatory of the Bid Submission.
- d) An amendment that expressly or by inference discloses the Bidders price or other material element of the Bid Submission such that, in the opinion of the Village, the confidentiality of the Bid Submission is breached, will invalidate the entire Bid Submission.

3.10 BID EXPENDITURES

Bidders are solely responsible for their own expenses in preparing and submitting of a bid response to this RFQ.

3.11 DEFAULT

The Village may, subject to the provisions of this section, by written notice of default to the Contractor, terminate the whole or any part of this Contract in any one of the following circumstances:

- a) If the Contractor fails to make delivery of the supplies, or to perform the services within the time specified herein or any extension thereof; or
- b) If the Contractor fails to perform any of the other provisions of this Contract, or so fails to make progress as to endanger performance of this Contract in accordance with its terms, and in either of these two circumstances, does not cure such failure within a period of ten (10) days, or such longer period as the CAO may authorize in writing, after receipt of notice from the CAO specifying any such failure.

3.12 CONFLICT OF INTEREST

A Bidder must disclose in its bid, any actual or potential conflicts of interest and existing business relationships it may have with the Village of Slocan, its elected or appointed officials or employees.

3.13 LIABILITY

The Bidder shall ensure that the Village of Slocan, its elected or appointed officials, and employees, are saved harmless from any liability whatsoever arising out of the Bidder's performance or non-performance of the term of this RFQ, including the performance by any sub-contractor.

3.14 NO LOBBYING

Bidders must not attempt to communicate directly or indirectly with any staff member, contractor or representative of the Village, including the evaluation committee and any elected officials of the Village, or with members of the public or the media about a project described in this RFQ, or otherwise in respect of the RFQ, other than as expressly directed or permitted by the Village.

3.15 ADDENDA

In the event that questions/responses to this RFQ require amendments or modifications to the original document, such amendments shall be advertised on the Village's website (www.slocancity.com) or BC Bid, and upon posting, will be deemed to form part of this RFQ. Upon submitting a bid, the Bidder will be deemed to have received notice of all addenda that are posted on the website.

4.0 EQUIPMENT OUTLINE

4.1 PURPOSE

The Village of Slocan requires a dump truck for working in a municipal environment. Typical work tasks for this equipment include, but are not limited to: hauling various materials including gravel and sand, municipal garbage service operations, and snow removal operations.

4.2 SAFETY

All material and equipment to be provided under this RFQ shall conform to the latest necessary safety and environmental standards for use in Canada and the Province of British Columbia. This equipment should also meet all WorkSafe BC requirements for dump trucks.

4.3 INSPECTION OF EQUIPMENT

- a) The Village of Slocan reserves the right to pre-inspect any or all manufactured equipment and/or manufacturing facilities prior to awarding a contract, to determine compliance with these specifications, or reserves the right to not pay for merchandise until all specifications are met and agreed upon.
- b) The Village of Slocan may require consultation and/or on-site inspection during the assembly of the truck and equipment, to verify layout and Village specifications.

4.4 BRAND NAMES

- a) Unless otherwise stated, if and wherever the specifications state a brand name, a make, the name of manufacturer, a trade name or a vendor catalogue number, it is for the purpose of establishing a grade or quality of material only. It is not intended to rule out the use of other equivalent materials or equipment.
- b) The Bidder shall possess the necessary legal patents and/or has legal permission to manufacture, sell and/or service the product(s) it will supply. Documented proof shall be provided by the Bidder, upon the Village's request.

4.5 WARRANTY & SERVICING REQUIREMENTS

Include a detailed analysis of warranties, both manufacturers' and resellers', as they apply to the equipment and additional components. The analysis should include, but not be limited to, the following information:

- Length of coverage;
- Components;
- Location (on site, service locations, etc.)
- Compensation (ie: warranty repairs and/or replacement)
- Replacement of unsatisfactorily performing equipment
- Freight terms
- Exclusions/limitations
- Voiding the warranty.

** A copy of the manufacturers' warranty should be included with your submission.*

4.6 DELIVERY

- a) A parts list manual (paper copy) and maintenance manual (paper copy) should be provided and included upon delivery.
- b) All quoted prices shall include FOB Village of Slocan for delivery. The successful contractor shall bear all risk of loss or damage prior to delivery and during transportation.

5.0 SPECIFICATIONS & MANDATORY CRITERIA FOR DUMP TRUCK

Prospective Bidders shall offer, at minimum, the dump truck with general requirements as outlined below:

DESCRIPTION	<ul style="list-style-type: none">- New (2017 or Newer) White 4x4 Dump Truck- 6.7L Diesel Engine- Unit to Accommodate the following:<ul style="list-style-type: none">- 9' Dump Box- 9' Front-Mounted Plow- 8' Slide-In Sander
CHASSIS	<ul style="list-style-type: none">- Four-Wheel Drive- Rear Dual- Regular Cab- Heavy Duty Plow Prep- 60" CA (Cab to Axle)- Power Accessory Group- DOT Certified Roadside Safety Kit
ENGINE	<ul style="list-style-type: none">- 6.7L Turbo Cummings Diesel- 120 Volt Block Heater
TRANSMISSION	<ul style="list-style-type: none">- Automatic- 6 Speed, Heavy Duty
DUMP BOX	<ul style="list-style-type: none">- 9' Steel Dump Box- Quick Drop 3-Way Tailgate, 24" Height- 18" Side Height (Plus 6" Wood Sideboard)- Body Capacity 3 to 4 Cubic Yards- Manual Tarp System- Tool Holder for Shovels & Rakes
HYDRAULICS	<ul style="list-style-type: none">- Scissor Lift Style Design with 9 Ton Capacity- Electric/Hydraulic Power Pack with In-Cab Controls
ADDITIONS (SUPPLIED & INSTALLED)	<ul style="list-style-type: none">- Minimum Class 4 Pintel / 2" Ball Trailer Hitch with 7-Way Plug- Brake Controller- LED Amber Strobe Light With Switch in Cab- White Noise Backup Alarm- 24" Stainless Steel Underbody Tool Cabinet- Heated Mirrors- Power Door Locks
FRONT PLOW	<ul style="list-style-type: none">- Fisher 9' MC Series Straight Blade Snow Plow with 'MinuteMount2' System- Dash-Mounted Controls
SLIDE-IN SANDER	<ul style="list-style-type: none">- Fisher 8' 2.5 Cubic Yard Polycaster Hopper/Spreader- Dash-Mounted Controls

6.0 TRADE IN

The Village of Slocan will consider trading in its 2005 Ford F550 Dump Truck (specifications below). This Dump Truck will be sold As Is – Where Is, in present condition with no warranty, except ownership, to be given or implied, and on the basis that the buyer will remove and transport. The consideration of a trade will be at the sole discretion of the Village of Slocan.

**Fleet Unit #8
2005 FORD F550
DUMP TRUCK**

VIN: 1FDAF57P95EB48981

Specs:

- 2005 Ford F550 XL SuperDuty 4x4
- Regular Cab
- Automatic
- 9' Dump Box
- 105,500 KM
- 4,180 Engine Hours
- 6L Diesel Engine
- GVW: 8141 kg

Includes:

- 7' 1.5 cubic yard Fisher Polycaster Hopper/Spreader
- 9' Fisher MC Series Snow Plow Blade, with MinuteMount2 head gear kit
- 6 x Near New 225/70R 19.5" Snow Tires





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BID SHEET

FOUR-WHEEL DRIVE, DUMP TRUCK

RFQ-17-001

Specification sheets must be submitted with this bid sheet

The undersigned Bidder has carefully examined the Conditions and Specifications for the equipment requested and will provide the equipment required.

DESCRIPTION	PRICE
FOUR-WHEEL DUMP TRUCK (excluding taxes)	\$
EXTRAS (excluding taxes)	\$
LESS TRADE IN (2005 FORD F550)	- \$
TOTAL BID PRICE	\$

NOTE: Please include an estimated date for delivery:

Delivery Date: _____

COMPANY NAME:	
ADDRESS:	
TELEPHONE NO:	
FAX NO:	
E-MAIL:	
*AUTHORIZED SIGNATURE	
PRINTED NAME	
*must be an official signatory of the company	
DATE SUBMITTED	



THE CORPORATION OF THE VILLAGE OF SLOCAN

SPECIFICATION SHEET

FOUR-WHEEL DRIVE, DUMP TRUCK

RFQ-17-001

MAKE:
YEAR & MODEL:
NAME OF FIRM TENDERING:
DATE OF SUBMISSION:

REFERENCE	MINIMUM SPECIFICATIONS	YES	NO	DEALER MUST CLARIFY VARIANCES
1. Description	2017 or Newer Truck			
	White Body			
	4x4 – Four Wheel Drive			
	6.7L Diesel Engine			
	Unit to accommodate the following: <ul style="list-style-type: none"> - 9' Dump Box - 9' front mounted plow - 8' slide-in sander 			
2. Chassis	Four-Wheel Drive			
	Real Dual			
	Regular Cab			
	Heavy-Duty Plow Prep			
	60" CA (Cab to Axle)			
	Power Accessory Group			
	DOT Certified Roadside Safety Kit			
3. Engine	6.7L Turbo Cummings Diesel			
	120 Volt Block Heater			
4. Transmission	Automatic			
	6-Speed, Heavy Duty			
5. Dump Box	9' Steel Dump Box			
	24" Quick-Drop 3-Way Tailgate			
	18" Side Height			

	6" Wood Sideboard			
	3-4 Cubic Yard Body Capacity			
	Manual Tarp System			
	Tool Holder for Shovels/Rakes			
6. Hydraulics	Scissor Lift Style Design			
	9-Ton Capacity			
	Electric/Hydraulic Power Pack with In-Cab Controls			
7. Additions	Minimum Class 4 Pintel / 2" Ball Trailer Hitch with 7-Way Plug			
	Brake Controller			
	LED Amber Strobe Light with Switch in Cab			
	White Noise Backup Alarm			
	24" Stainless Steel Underbody Tool Cabinet			
	Heated Mirrors			
	Power Door Locks			
8. Front Plow	Fisher 9' MC Series Straight Blade Snow Plow			
	MinuteMount2 System			
	Dash-Mounted Controls			
9. Slide-In Sander	Fisher 8' 2.5 Cubic Yard Polycaster Hopper/Spreader			
	Dash-Mounted Controls			

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